

Available Facts: Making Numerical Comparisons

*This worksheet was created by The Denver Foundation's Inclusiveness Project
(www.nonprofitinclusiveness.org) to support organizations doing inclusiveness work.*

Users are encouraged to customize the worksheet to meet the needs of their respective organizations.

This worksheet allows you to compare whether your organization's demographics are similar to or different from the community's demographics and the field's demographics.

Instructions

- Refer to **Selecting Facts to Collect About Your Community**, **Selecting Facts to Collect About Your Field**, and **Selecting Facts to Collect About Your Organization** for the data topics to include in your comparison.
- Create a spreadsheet as follows:
- In one column record all of the community information that you collected, (e.g., race/ethnicity, class, language capacity, etc.).
- In another column, record any parallel information about your field (e.g., demographical information on typical users of an organization similar to yours).
- In another column, record any parallel information about your organization (e.g., demographical information on your board of directors, staff, etc.)

See example.

	Community	Field	Organization
EXAMPLE language capacity			
non-English speaking	25%	40%	15%
English only	50%	30%	70%
Bilingual/multilingual	25%	30%	25%

	Community	Field	Organization

Name of Organization _____

Date Exercise Completed _____